Introduce H&SS, and provide high level overview for Hub staff	Full staff meeting at Hub to provide introduction to H&SS, and the Hub's role in this system.	Treatment Center Director, H&SS Coordinator	10/31/2017	Completed
Training for Hub staff for Buprenorphine	Medical Director provides buprenorphine training for Hub Direct Service staff	Medical Director	11/27/2017	Completed
Establish MAT Spoke team	 Review applicant resumes Schedule interviews Implement BG checks Hire suitable applicants Implement and complete training for all new hire MAT team members 	Treatment Director, H&SS Coordinator	11/1/2017	Completed
Motivational interviewing training for all staff	Begin participation of all Hub and Spoke staff in Motivational Interviewing training	Treatment Center Director	11/30/2017	Completed
	Review each Hub & Spoke staff persons' progress or delays toward completion of MI training	Treatment Center Director	12/15/2017	Completed
	3. Assure each hub staff person has satisfactorily completed MI training	Treatment Center Director	12/31/2017	

Plan for Spoke Implementation	Implement weekly meetings with MAT team and potential Spoke providers	H&SS Coordinator	11/13/2017	On-going
	Develop outreach schedules for MAT team on-site visits to Spokes	H&SS Coordinator	1/3/2018	Completed
Community Outreach	Compose Fact/Information sheet or brochure to have distributed to county provider mailing list	Marketing Department	1/15/2018	
Outreach to Local Opioid Coalitions	Contact Local Coalition Chapters to join, offer grant program in-service, determine other possible collaborations: 1. Roman Castellblanch/ Health Education department San Francisco State University 2. Norma Lisenko, MPH	Treatment Center Director, H&SS Coordinator	11/16/2017	Completed
	Meeting scheduled for Solano County advocates interested in forming a coalition: 1. Mark Netherda, MD, Margaret Kisliuk, and Liz Leslie of Partnership HealthPlan CA 2. Roman Castellblanch/ Health Education Department San Francisco State University Norma Lisenko, MPH	Treatment Center Director, H&SS Coordinator	1/11/2018	

Outreach to Local Behavioral Treatment Services Providers	Contact Solano County Behavioral health Services and arrange presentations for: 1. System of Care provider meeting 2. Alcohol & Other Drugs Advisory Board 3. Medi-Cal Waiver provider meeting	Treatment Center Director	1/15/2018	
	Contact local hospitals and schedule in-service: 1. Sutter Solano Medical Center-Vallejo 2. Kaiser Foundation Hospital – Vallejo 3. North Bay Medical Center- Fairfield 4. Sutter Delta Medical Center – Antioch 5. Saint Helena Hospital for Behavioral Health - Vallejo	Treatment Center Director H&SS Coordinator	1/30/2018	
	Contact local county health centers and schedule in-service: 1. Fairfield Adult Care Clinic 2. Vallejo Health Services Clinic 3. Vacaville Health Services Clinic	Treatment Center Director H&SS Coordinator	12/30/2017	

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 4. Vallejo Family Health Services 5. Vacaville Family Health Services 6. Solano County Family Health Services – Fairfield 7. Ole Health Clinic – Napa 			
Contact local substance use treatment providers and schedule inservice: 1. A K Bean Foundation - Fairfield 2. Solano County Substance Abuse - Vallejo 3. Healthy Partnership Inc Rio Vista 4. Aldea Behavioral Health Services - Napa 5. Anka Behavioral Health Services - Vallejo 6. Mission Solano - Fairfield 7. Reach Out - Benica 8. House of Acts- Vallejo 9. Shamia House Recovery Center - Vallejo	Treatment Center Director H&SS Coordinator	12/30/2017	

	Contact local physicians with information about grant program services: 1. Dr. Ann Frankelstein— Vallejo 2. Aster Jane, NP–Vallejo 3. Charita Daqcuta–Vallejo 4. Dr. Nzinga Harrison— Vallejo 5. Dickie Hall, MD–Benica 6. Clifford, Hoffman–Benica 7. Wasfa Jahangiri, MD– Vallejo 8. Dr. Christine Leyba–Vallejo 9. Dr. Philipp Sack–Fairfield 10. Jen-Hsiung Wang, MD– Vallejo 11. Dr. N. Athale–Napa 12. Dr. Farzad Kamyar-Napa	H&SS Coordinator	12/15/2017	
Outreach to Individuals with OUD	Outreach to individuals with OUD: 1. Review discharged patient lists and contact patients that may qualify based on grant treatment eligibility requirements 2. Offer weekly patient educational groups to increase awareness of grant services	H&SS Coordinator Marketing Department	12/30/2017	

Outreach to Local Criminal Justice Providers	Contact local criminal justice providers and schedule in-service: 1. Fairfield Police Department 2. Vallejo Police Department 3. Benica/Bay Point Police Department 4. Napa Police Department 5. Vacaville Police Department	H&SS Coordinator	12/30/2107	